

Agency Consultation Meeting – Mirvac Aspect Industrial Estate

Date: 15 December 2023 **Time:** 2pm **Location:** Microsoft Teams Virtual Meeting

Client: Mirvac

Attendees	Alanna Ryan (SLR), Carl Vincent (ErSed), Chee Hui Chan (Mircvac), Danealle Jones (NBNco), David Gardner (WEM), Ganesh Bista (Penrith City Council), Kym Dracopoulos (Mircvac), Maurice Pignatelli (OptimE), Raul Cid (Orion), Samuel McDonald (SLR), Scott Sugandi (Mircvac), Susan Paul (Mircvac)
Regrets	Ashwin Prasad (Endeavour Energy), Greg Clifford (NBNco), Paul Pascu (NBNco)
Chairperson	Alanna Ryan

Item	Discussion Notes	Action By/Owner
Acknowledgement of Country	Alanna Ryan – Acknowledgement of Country.	
Project Introduction– Key Personnel	Alanna Ryan – Introduction of Key Personnel.	
Presentation Overview	Alanna Ryan – Overview of presentation.	
Previous Meeting Actions	Alanna Ryan – Previous meeting actions: <ul style="list-style-type: none"> • Nil 	
Project Introduction – Site and Context	Alexandra Chung – Introduction to the location, site and context of the project referring to the figure on the slide.	
Project Overview– Planning Approval Status	<ul style="list-style-type: none"> • Susan Paul – Overview of Planning Approval Status as per slide. 	
Construction Works – Overview	David Gardner – Infrastructure overview including primary activities as per slides: <ul style="list-style-type: none"> • Kerb and guttering. • Service road installation. • Estate fencing. • Landscaping works. • Infrastructure works construction is free of safety incidents. 	
Progress Photographs of the site	<ul style="list-style-type: none"> • David Gardner – Explanation of progress photographs as per slides, 	
Construction Works – Renders and warehouse overview	<ul style="list-style-type: none"> • Chee Hui Chan – Overview as per slides, progress photos for Warehouses 1, 3 and 9. 	
Environmental Representative – Maurice Pignatelli (OptimE)	Maurice Pignatelli – Environmental Representative Report as per slides: <ul style="list-style-type: none"> • Inspections consistent with EMPs. • Project performance – minor issues. Rectification occurred quickly. 	
Inspections and Audits	Maurice Pignatelli – Numbers of inspections per month as per slide.	
Inspections and Audits	Carl Vincent – Inspections as per slide.	

Meeting Minutes



Environmental Performance	Carl Vincent – Update as per slide: <ul style="list-style-type: none">• There have been no complaints or non-compliances.	
General Business	Daniella Jones – Confirmation is requested on timing for NBN Co connection of services in 2024.	
Set Tentative Date for Next Meeting	The next meeting is scheduled for Friday 15 March 2024.	
Meeting Closed 2:23pm		
Meeting Actions	Mirvac to confirm timeframes with NBN Co for connection of services.	